

DATE: June 9th, 2025
TO: 9-1-1 Emergency Response Advisory Committee
FROM: Jenn Felter, Communications Supervisor, Washoe County 775/333-7017,
jfelter@washoecounty.us
THROUGH: Sheriff Darin Balaam, Washoe County Sheriff's Office

SUBJECT: FUNDING/REIMBURSEMENT REQUEST – Washoe County Sheriff's Office, Communications PSAP – Requesting funding to purchase/reimburse the following: ten (10) EncorePRO HW540 Convertible headsets. A review, discussion and possible action to approve, deny or otherwise modify a request to fund/reimburse a total amount not to exceed: \$770.00.

SUMMARY

FOR PRIMARY PSAP (Public Safety Answering Point) WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATIONS CENTER:

A review, discussion and possible action to approve, deny or otherwise modify a request to fund/reimburse the Washoe County Sheriff's Communications PSAP for the purchase of ten (10) EncorePRO HW540 Convertible headsets. A review, discussion and possible action to approve, deny or otherwise modify a request to fund/reimburse a total amount not to exceed: \$770.00.

NRS APPLICABLE:

NRS 244A.7645 Provides approval of costs associated with purchasing, leasing or renting the equipment and software necessary to operate the enhanced telephone system, including, without limitation, equipment and software that identify the number or location from which a call is made, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholder is a primary Public Safety Answering Points (PSAP) – Washoe County Sheriff's Office Communications.

PREVIOUS ACTION

The 9-1-1 Emergency Response Advisory Committee approved the purchase of headsets and related call taking items for all three PSAPs over the past several years. The most recent approved purchase from this board was Jan '25 where twelve (12) were purchased for our department.

FISCAL IMPACT

The Enhanced 9-1-1 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request to fund/reimburse Washoe County Sheriff's Office Communications PSAP for the requested purchase of ten (10) EncorePRO HW540 Convertible headsets. A review, discussion and possible action to approve, deny or otherwise modify a request to fund/reimburse a total amount not to exceed: \$770.00.

POSSIBLE MOTION

Move to approve that the E911 Emergency Response Advisory Committee approves the request to reimburse Washoe County Sheriff's Office Communications PSAP for the purchase of ten (10) EncorePRO HW540 Convertible headsets. A review, discussion and possible action to approve, deny or otherwise modify a request to fund/reimburse a total amount not to exceed: \$770.00.

Arriving Jun 12, 2025 - Jun 13, 2025



Plantronics - EncorePro HW540 Convertible Headset
- Wired Convertible (3 wearing styles) Headset with
Boom Mic - Connect to your PC and/or Deskphone,
One Size, Black

\$70.85

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Gift options not available

● Thursday, Jun 12 - Friday, Jun 13

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